



Terms and Conditions

For Third Party Special Events held on behalf of Covenant House Michigan

Please read and sign below to indicate your understanding of these terms and conditions:

This is a letter of agreement between Covenant House Michigan and

_____, who wishes to organize a Third Party Special Event with proceeds benefitting Covenant House Michigan.

1. Covenant House Michigan will not cover expenses or assume any legal or financial liability associated with the Third Party Special Event.
2. Covenant House Michigan authorizes the Third Party Special Event use of its name and logo in communications to the media upon obtaining prior approval from Covenant House Michigan.
3. Covenant House Michigan is not responsible for any accidents or damage to persons or property that may occur during the course of the event and the Third Party Special Event will arrange suitable insurance prior to the date of the event.
4. Net Proceeds from the Third Party Special Event together with all related financial reports must be remitted to Covenant House Michigan within 60 days of the Third Party Special Event. Covenant House Michigan retains the right to verify the financial reports.
5. Covenant House Michigan will advise the Third Party Special Event about regulations regarding tax receipts.
6. Any written materials require prior approval from Covenant House Michigan.
7. If Covenant House Michigan has serious concerns about the way the Third Party Special Event is being implemented and such concerns are not immediately addressed, Covenant House Michigan can cancel this agreement by giving the Third Party Special Event 24 hours' notice. Covenant House Michigan is not responsible for financial or other damages that may result from such cancellation.
8. All sporting events require the participants sign waiver forms, waiving any physical, personal or financial liability.

Name of Applicant: _____

Company Name (If applicable): _____

Date Submitted: ____/____/____

Signature: _____

Event Name: _____ **Event Date:** ____/____/____

Please complete and return to:

Covenant House Michigan
Attn: Development Department
2959 Martin Luther King Jr. Blvd.
Detroit, MI 48208

For questions please call (313) 463-2000

For Covenant House Michigan Use ONLY

Date Approved: ____/____/____

Approved by: _____